Constable – Sworn Financial Statement

Name: ___________________________________

Ward/District: ________________ Parish: ________________________________________

Physical Address: ______________________________________________________________

Telephone: ______________________ Email:______________________________________

This annual sworn financial statement is required to be filed by March 31 with the Legislative Auditor by sending a pdf copy by email to ereports@lla.la.gov or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

________________________________________
CONSTABLE SIGNATURE

Sworn to and subscribed before me, this ____ day of __________________, 20_____.

________________________________________
NOTARY PUBLIC SIGNATURE & SEAL

Under provisions of state law, this report is a public document. A copy of this report will be submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report will be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and online at www.lla.la.gov.

Revised: 01/2020
Constable - Sworn Financial Statement/Compensation Schedule

Receipts/Supplemental Report

Enter the amount of your State/Parish Salary from Constable W-2 Form, Box 1 (do NOT send your W-2 form to the Legislative Auditor).

If you collected any garnishments, enter the amount.

If you collected any other fees as constable, enter the amount.

If your JP collected any fees for you and paid them to you, enter the amount.

If the parish paid conference fees directly to the Attorney General for you, enter the amount the parish paid.

If you paid conference fees to the Attorney General and you were reimbursed for them (and/or reimbursed for conference-related travel expenses), enter the amount reimbursed.

If you collected any other receipts as constable (e.g., benefits, housing, unvouched expenses, per diem), describe them and enter the amount:

- Type of receipt ________________________________
- Type of receipt ________________________________

Expenses

If you collected any garnishments, enter the amount of garnishments you paid to others.

If you have employees, enter the amount you paid them in salary/benefits.

If you had any travel expenses as constable (including travel that was reimbursed), enter the amount paid.

If you had any office expenses such as rent, utilities, supplies, etc., enter the amount paid.

If you had any other expenses as constable, describe them and enter the amount:

- Type of expense ________________________________
- Type of expense ________________________________

Remaining Funds

If constables have any cash left over after paying the expenses above, the remaining cash is normally kept by the constable as his/her salary. If you have cash left over that you do NOT consider to be your salary, please describe below.

________________________________________________________________________

Fixed Assets, Receivables, Debt, or Other Disclosures

Constables normally do not have fixed assets, receivables, debt, or other disclosures associated with their Constable office. If you do have fixed assets, receivables, debt, or other disclosures required by state or federal regulations, please describe below.

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